

Safeguarding and Behaviour information and protocols in the Bilingual Stream 2023-24

Behaviour in the Bilingual Stream

- The class teacher takes primary responsibility and addresses all behavioural issues as they arise in class, irrespective of the registration of the pupils in question.
- Where the behaviour is such that parents need to be contacted, the class teacher does this, irrespective of the registration of the pupils in question.
- Where the behaviour requires the involvement of leadership, the class teacher will inform the leadership of the child(ren)'s school of registration. Leadership will take responsibility from that point. Ecole de Wix teachers should contact Alex Williams or Dermot Mullin; Belleville Wix Academy teachers should contact Thibaut Ventelou.
- The heads will work together where an issue involves children from both schools. They will keep one another informed where they are involved in behavioural issues during the other school's teaching time.
- The co-teachers will keep one another informed of all behavioural issues and parent contact during their weekly meetings, or sooner where necessary.
- Class teachers from one school and the leadership from the other school will liaise where leaders need to contact pupils during the class teacher's teaching time.

Safeguarding in the Bilingual Stream

- Where the class teacher becomes aware of a potential safeguarding concern, they will speak to a member of the safeguarding team in the child/children's school of registration promptly - either immediately, or by the end of the next break from class – and always before the end of that school day. Ecole de Wix teachers should contact Alex Williams or, in her absence, a Belleville Wix Academy DMS. Belleville Wix Academy teachers should contact Thibaut Ventelou, or in his absence Colette Shulver , the Lycee DSL, on 020 7584 6322
- Where the class teacher becomes aware of a potential safeguarding concern, they will also make a written note of the concern on the shared form (Cause for Concern Form) kept in the School Office, the Staff Room, AHT Office and Thibaut Ventelou's Office. The completed Cause for Concern form will be provided to the member of the safeguarding team in the child/children's school of registration before the end of that school day. If a member of the safeguarding team from the relevant school cannot be found, the form will be provided to a member of the safeguarding team for the other school.
- Where there is a safeguarding concern, the safeguarding leads from the child(ren)'s school of registration may need to interrupt class teaching, irrespective of which school has teaching responsibility for the class in question in the moment. This will be done with courtesy and professional respect, but may not always be able to be done by prior request.
- Where a safeguarding concern involves children registered at both schools and/or staff of both schools, the heads will ensure that the schools work openly and collaboratively together in the best interests of the child(ren), in line with KCSIE 2023 as reflected in both schools' Safeguarding and Child Protection Policies.